



प्रधानमंत्री कॉलेज ऑफ एक्सीलेंस

कार्यालय, प्राचार्य शासकीय श्रीमंत माधवराव सिंधिया स्नातकोत्तर महाविद्यालय, शिवपुरी (म०प्र०)

टी.व्ही. टावर के पास, फिजिकल रोड शिवपुरी - कॉलेज कोड 0501, फोन : 07492-223481 (फैक्स) 221781

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hegpgcshi@mp.gov.in (NAAC Grade-B)



दिनांक 30.09.26

क्रमांक-2391 / स्था. / 2026
प्रति

डॉ० पुनीत कुमार

प्राध्यापक, राजनीतिशास्त्र एवं महाविद्यालय बेवसाईट प्रभारी

शा० स्नातको० महाविद्यालय, शिवपुरी (म.प्र.)

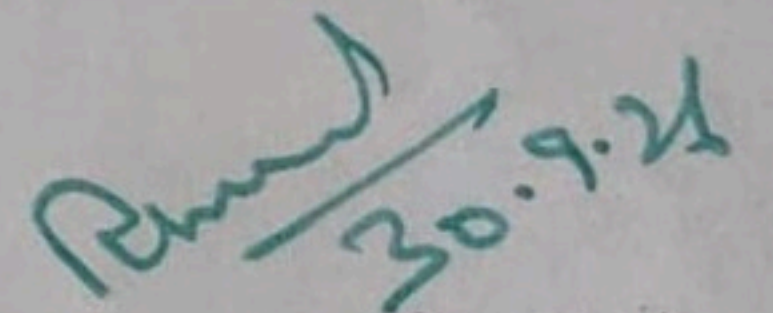
विषय :- निविदा आमंत्रण पत्र विज्ञप्ति विभागीय वेबसाइट पर प्रकाशित करने बावत्।

महोदय,

उपरोक्त विषय में लेख है कि शासकीय श्रीमंत माधवराव सिंधिया स्नातकोत्तर महाविद्यालय शिवपुरी द्वारा सत्र 2026-27 में निःशुल्क स्टेशनरी, ई-लाइब्रेरी हेतु कम्प्यूटर सामग्री का क्रय प्रस्तावित है। इस हेतु जैम पोर्टल के माध्यम से निविदायें आमंत्रित की गई हैं। निविदा का Bid Number: GEM/2026/B/8094546 दनांक /Dated: 30-09-2026 एवं Bid Number: GEM/2026/B/8099933 दनांक /Dated: 30-09-26 है,

अतः इस पत्र के साथ संलग्न बिड को महाविद्यालय की वेबसाइट पर प्रकाशित कराने का कष्ट करें। जिससे अगामी प्रक्रिया संचालित की जा सके।

संलग्न :- बिड


30.9.26

(डॉ० पवन कुमार श्रीवास्तव)

प्राचार्य

प्रधानमंत्री कॉलेज ऑफ एक्सीलेंस

शा० स्नातकोत्तर महाविद्यालय,

शिवपुरी (म०प्र०)

बिड दस्तावेज़ / Bid Document

बिड विवरण / Bid Details	
बिड बंद होने की तारीख/समय / Bid End Date/Time	21-10-2026 11:00:00
बिड खुलने की तारीख/समय / Bid Opening Date/Time	22-10-2026 11:00:00
बिड पेशकश वैधता (बंद होने की तारीख से) / Bid Offer Validity (From End Date)	60 (Days)
मंत्रालय/राज्य का नाम / Ministry/State Name	Madhya Pradesh
विभाग का नाम / Department Name	Department Of Higher Education Madhya Pradesh
संगठन का नाम / Organisation Name	N/a
कार्यालय का नाम / Office Name	Pm College Of Excellence Govt Pg College Shivpuri
शिकायत निवारण के संपर्क विवरण / Contact details of Grievance redressal	HOD Email id : drpavan.kshrivastava@mp.gov.in Buyer Email id: hegpgcshi@mp.gov.in
कुल मात्रा / Total Quantity	21
वस्तु श्रेणी / Item Category	Line Interactive UPS with AVR (V2) (Q2) , Entry and Mid Level Desktop Computer (Q2) , A4 and Legal Size Multifunction Printer (MFP) (Q2)
बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का) / Minimum Average Annual Turnover of the bidder (For 3 Years)	4 Lakh (s)
मूल उपकरण निर्माता का औसत टर्नओवर (गत 3 वर्षों का) / OEM Average Turnover (Last 3 Years)	32 Lakh (s)
उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष / Years of Past Experience Required for same/similar service	3 Year (s)
टर्नओवर पात्रता मानदंड / Turnover eligibility criteria	To be verified by the buyer at the time of technical evaluation
एमएसएमई के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है / MSE Relaxation for Years of Experience and Turnover	No
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है / Startup Relaxation for Years of Experience and Turnover	No

बिड विवरण/Bid Details	
विक्रेता से मांगे गए दस्तावेज़/Document required from seller	Experience Criteria,Past Performance,Bidder Turnover,Certif (Requested in ATC),OEM Authorization Certificate,OEM Annu Turnover,Additional Doc 1 (Requested in ATC),Compliance o specification and supporting document *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by buyer
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेजों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेनू है/Do you want to show documents uploaded by bidders to all bidders participated in bid?	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	3
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	3
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count	2
विगत प्रदर्शन /Past Performance	30 %
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	No
बिड का प्रकार/Type of Bid	Two Packet Bid
प्राथमिक उत्पाद श्रेणी/Primary product category	Entry and Mid Level Desktop Computer
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	2 Days
निरीक्षण आवश्यक (सूचीबद्ध निरीक्षण प्राधिकरण /जेम के साथ पूर्व पंजीकृत एजेंसियों द्वारा)/Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM)	No
मूल्यांकन पद्धति/Evaluation Method	Total value wise evaluation
मध्यस्थता खंड/Arbitration Clause	No
सुलह खंड/Mediation Clause	No

ईएमडी विवरण/EMD Detail

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईएमडी राशि/EMD Amount	40000

ईपीबीजी विवरण /ePBG Detail

आवश्यकता/Required	No
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(a). जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित केटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज़ प्रस्तुत करने हैं। एमएसई केटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।
EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b). ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in the form of a surety bond.

(c). ईएमडी और संपादन जमानत राशि लाभार्थी के पक्ष में होनी चाहिए। / Earnest Money Deposit (EMD) shall also be accepted by the bidder in the form of a surety bond.

लाभार्थी /Beneficiary :

PRINCIPAL

PM COLLEGE OF EXCELLENCE GOVT PG COLLEGE SHIVPURI, Department of Higher Education Madhya Pradesh, N/A, (Principal)

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

एमएसई खरीद वरीयता/MSE Purchase Preference

एमएसई खरीद वरीयता/MSE Purchase Preference	No
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एमआईआई खरीद वरीयता/MII Purchase Preference

एमआईआई खरीद वरीयता/MII Purchase Preference	No
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1. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

2. Experience Criteria: In respect of the filter applied for experience criteria, the Bidder or its OEM of the product offered in the bid {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU for number of Financial years as indicated above in the bid document before the bid opening date. Copies of relevant contracts and delivery acceptance certificates like CRAC to be submitted along with bid in support of having supplied some quantity during each of the Financial year. In case of multiple bids, the category of primary product having highest value should meet this criterion.

3. OEM Turn Over Criteria: The minimum average annual financial turnover of the OEM of the offered product during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the OEM is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

4. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which will be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in the RA process.

5. Past Performance: The Bidder or its OEM {themselves or through re-seller(s)} should have supplied same or similar

Category Products for 30% of bid quantity, in at least one of the last three Financial years before the bid opening date any Central / State Govt Organization / PSU. Copies of relevant contracts (proving supply of cumulative order quantity in any one financial year) to be submitted along with bid in support of quantity supplied in the relevant Financial year. In case of bunch bids, the category related to primary product having highest bid value should meet this criterion.

Pre Bid Detail(s)

मूल्य भिन्नता खंड दस्तावेज़/Pre-Bid Date and Time	प्री-बिड स्थान/Pre-Bid Venue
09-10-2026 12:00:00	PM COLLEGE OF EXCELLENCE GOVT PG COLLEGE SHIVPURI, Department of Higher Education Madhya Pradesh, N/A,

Line Interactive UPS With AVR (V2) (12 pieces)

Bis Required	Yes
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तकनीकी विशिष्टियाँ /Technical Specifications

[* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
GENERIC	UPS Rating (in KVA)	0.65, 0.8, 1.0, 1.5, 2.0, 3 Or higher
	Inverter Technology	MOSFET-PWM
	Inverter Efficiency (in %)	60% or better, 70% or better Or higher
	Minimum Guaranteed Battery Backup Time (in Minutes) at Full Load	15, 30, 60, 90, 120, 180, 240, 10 Or higher

Additional Specification Parameters - Line Interactive UPS With AVR (V2) (12 pieces)

Specification Parameter Name	Bid Requirement (Allowed Values)
SPECIFICATION	STRICTLY AS PER ATC

* Bidders offering must also comply with the additional specification parameters mentioned above.

प्रेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.No	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery
1	Ashok Kumar Sharma	473551, PM COE , GOVT. P G COLLEGE SHIVPURI	12	15

Entry And Mid Level Desktop Computer (8 pieces)

तकनीकी विशिष्टियाँ /Technical Specifications

* जेम कैटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
PROCESSOR	Description of Stores	Desktop Computer with Table Mount Monitor System , Compatible Chipset as per Processor Make with Minim USB Port
	Computer Type	Mid Level
	Processor Number	AMD Ryzen 5 5600G, Intel Core i5 12400 Or higher
OPERATING SYSTEM	Factory Pre-loaded Operating System by Desktop OEM	Window 11 Professional
MEMORY (RAM)	RAM Size (Memory Card/Module) (in GB) (Capacity to be installed in the System)	16, 32 Or higher
STORAGE	Type of Storage Installed with the System	NVMe-SSD
	SSD - Storage Capacity (in GB)	512, 1024, 2048 Or higher
	HDD - Storage Capacity (in GB)	0 as SSD only Installed Or higher
Monitor	Availability of Monitor	Yes as per IS 13252 (Part 1)
	Screen Size (in CMs)	58.1 - 63 (22.87" - 24.8")
WARRANTY	On Site OEM Warranty (in Year)	3, 4, 5 Or higher

Additional Specification Parameters - Entry And Mid Level Desktop Computer (8 pieces)

Specification Parameter Name	Bid Requirement (Allowed Values)
SPECIFICATION	STRICTLY AS PER ATC

* Bidders offering must also comply with the additional specification parameters mentioned above.

परिषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.No	परिषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery
1	Ashok Kumar Sharma	473551,PM COE , GOVT. P G COLLEGE SHIVPURI	8	30

A4 And Legal Size Multifunction Printer (MFP) (1 pieces)

Bis Required	Yes
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तकनीकी विशिष्टियाँ /Technical Specifications

* जेम कैटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
General Product Information	Description of Stores	A4 and Legal size Multifunction Machine Printer with c function as Print, Scan and Copy with Power Cord/Ada and connecting USB cable
	Printing Technology	Electrophotography/Xerography (Laser/LED)
	Type of Printing	Monochrome (Black), Colour Or higher
	Availability of Fax	No
Printing Performance	Minimum Print Speed per Minute as per ISO/IEC 24734 in A4 Size-Monochrome (Black) (in PPM) for Laser/LED MFPs	25 to 29, 30 to 34, 35 to 39, 40 to 44, 45 to 49, 50 to 55 to 59, 60 to 64, 65 to 69, 70 to 74, 75 to 79 Or high
	Minimum Print Speed per Minute as per ISO/IEC 24734 in A4 Size-Monochrome (Black) (in IPM) for Inkjet MFPs	Not Applicable Or higher
	Minimum Print Speed per Minute as per ISO/IEC 24734 in A4 Size-Colour (in PPM) for Laser/LED MFPs	Not Applicable, 5 to 9, 10 to 14, 15 to 19, 20 to 24, 25 to 29, 30 to 34, 35 to 39, 40 to 44, 45 to 49, 50 to 54, 55 to 59, 60 to 64, 65 to 69, 70 to 74, 75 to 79 Or higher
	Minimum Print Speed per Minute as per ISO/IEC 24734 in A4 Size-Colour (in IPM) for Inkjet MFPs	Not Applicable Or higher
Duplexing & Copying Features	Auto Duplexing Printing/Coping (2-sided Feature)	Yes Or higher
Document and Paper Handling	Original Document Feeder Type (For Scanning and Copying)	Automatic Document Feeders (ADF), Reverse/Duplex Automatic Document Feeders (RADF/DADF), Single-Pa Document Feeders (SPDF) Or higher
	Number of Main Paper Tray	1, 2, 3, 4 Or higher
Connectivity and Reliability	Connectivity	USB Port, Ethernet Port, Wi-Fi
Certification and Warranty	On Site Warranty (in Year)	1 Or higher
	Extended Warranty (in Years) over and above standard warranty	0, 1, 2, 3, 4 Or higher

Additional Specification Parameters - A4 And Legal Size Multifunction Printer (MFP) (1 pieces)

Specification Parameter Name	Bid Requirement (Allowed Values)
SPECIFICATION	STRICTLY AS PER ATC

* Bidders offering must also comply with the additional specification parameters mentioned above.

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.No	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery
1	Ashok Kumar Sharma	473551,PM COE , GOVT. P G COLLEGE SHIVPURI	1	15

Special terms and conditions-Version:1 effective from 24-03-2026 for category Line Interactive UPS with (V2)

- The seller shall ensure that the supplied battery bank has sufficient VAH capacity to meet or exceed the specified backup time under rated load conditions.

Special terms and conditions-Version:8 effective from 23-09-2026 for category Entry and Mid Level Desktop Computer

- The category has been created in accordance with the Model Technical Specification issued by the Ministry of Electronics and Information Technology (MeitY) vide letter No. W-43/4/2020-IPHW dated 19.08.2020. MeitY Model Technical Specification is based on the parameters defined therein. Buyers shall not prescribe any technical parameter, allowed or restricted, through Buyer Added ATCs, any technical parameter, allowed or restricted, which restricts or overrides the Category Specifications. Clause 2(e) of the GeM General Terms and Conditions (GTC) shall apply accordingly.

Each supplied Device shall bear a unique device serial number or unique device identifier traceable to the OEM. The Buyer/Consignee shall be able to verify the authenticity of the supplied product including configuration through the OEM website.

Buyers shall not prescribe a requirement for embossing, engraving, printing or affixing the OEM name/logo on the motherboard or any other component.

There shall be no mandatory requirement that the OEM of the offered product should be a Microsoft Device Partner or hold any specific Microsoft authorisation. Where an Operating System other than Microsoft Windows is offered, no specific partner status or authorisation from the concerned Operating System publisher/provider shall be mandated.

Where Microsoft Windows is supplied, it shall be a genuine, legally licensed and duly activated copy of the Windows edition/version declared in the product catalogue, and the licence shall be obtained through a legitimate distribution mechanism authorised by Microsoft. Where any other Operating System is supplied, it shall comply with the applicable licensing terms and conditions of the concerned Operating System publisher/provider, where licensing is applicable.
- Category Specification / Restrictions
- Product Verification
- Requirement of OEM Logo
- Operating System OEM/Publisher Status
- Operating System Licensing

6	Operating System Verification	Where Microsoft Windows is supplied pre-installed, the Buyer/Consignee shall be able to verify that the supplied Windows Operating System is genuine and duly activated through the OEM, i.e. Microsoft. A valid licence or any other licensing mechanism permitted by Microsoft for the supplied device shall be acceptable. Where any other Operating System is supplied, similar verification of licence authenticity and/or activation shall be required only where the concerned Operating System publisher/provider provides a device-level or equivalent verification mechanism. Where no such verification mechanism is provided, the requirement shall not apply. The requirements relating specifically to Microsoft Windows licence activation and verification shall apply where Microsoft Windows forms part of the contracted configuration. Where an Operating System other than Microsoft Windows is supplied, the applicable licensing requirements of the concerned Operating System publisher/provider shall be complied with, and verification of licence authenticity and/or activation shall be required where such verification is supported by the concerned Operating System publisher/provider.
7	Operating System Applicability	
8	Operating System-specific Certification / Compatibility	Hardware compatibility certificate prescribed by a particular Operating System publisher/provider may be requested by buyers.
9	USB Port Declaration / Higher Interface Standard	Each physical USB port shall be declared only once under the highest interface capability supported by that port. The same physical port shall not be counted under multiple USB generations/types merely because of backward compatibility. A technically backward-compatible higher generation version of a prescribed USB/interface standard may be claimed where it meets or exceeds the functionality and performance of the prescribed standard and complies with all other Category requirements.
10	Warranty	The warranty applicable to the supplied Device shall be as specified/required in the product and reflected in the resultant contract. The applicable warranty shall be verifiable through the OEM website, OEM customer service facility or warranty certificate/tag provided by the OEM. Installation requirements, wherever applicable, shall be specified to the Buyer in the bid under the Installation, Commissioning and Testing clause. Where installation is stipulated in the bid, the Seller shall be responsible for installation of the complete system and for demonstrating satisfactory functioning to the Consignee or the Buyer's authorized representative.
11	Scope of Installation	In the case of Direct Purchase and L1 Purchase, installation of the contracted system by the Seller/OEM is mandatory. Installation shall be limited to the supplied computer system and shall not include supply or installation of separately procurable software such as antivirus software, office productivity software, etc., unless such software forms part of the contracted scope through an appropriate GeM category. Where installation is included in the resultant contract, the Buyer/Consignee shall provide reasonable access to the installation location and shall make available the necessary site infrastructure, including power and networking and other site-preparation requirements not forming part of the Seller's contractual scope. Necessary entry/gate passes, where required, shall be facilitated by the Buyer/Consignee.
12	Buyer/Consignee Obligations for Installation	
13	Acceptance of Supplies	Before acceptance and generation of CRAC, the Buyer/Consignee may verify, as appropriate, that the supplied device conforms to the contract specifications, configuration, quantity and warranty requirements and is free from apparent physical damage or defects. The supplied product shall be new, unused and non-refurbished. The Buyer/Consignee may verify the packaging, supplied accessories/documentation, installed operating system, where applicable, unique device serial number/identifier, contract configuration and applicable warranty.

14	HDD/SSD Retention	Storage	Where required on account of information-security or data-retention considerations, the Buyer may prescribe an appropriate contract condition under ATCs (in case of procurement via bids) regarding retention of storage media such as HDDs/SSDs used in the supplied device.
15	Availability of Monitor		Supply of the monitor shall be governed by the applicable Catalogue parameter relating to "Availability of monitor". Any specification requirements relating to the monitor shall apply only where a monitor is part of the contracted configuration.
16	Configuration Alteration by Seller		The configuration supplied shall conform to the configuration offered in the catalogue and resultant contract and shall be supported/authorised by the OEM. The Seller shall not make any alteration or substitution of components which results in deviation from the contracted configuration or affect the warranty/support. The machine should be delivered to the Consignee in original, factory-approved configuration
17	Service Escalation Matrix		The Seller shall provide appropriate contact details and an escalation matrix for warranty/service support to the Buyer/Consignee at the time of delivery.

Special terms and conditions-Version:1 effective from 10-02-2026 for category A4 and Legal Size Multifunction Printer (MFP)

1.

Product Verification	At the time of delivery, the Seller shall provide the Original Equipment Manufacturer website link along with the device serial number corresponding to the supplied product. The serial number shall be clearly indicated on the product. The Buyer or Consignee shall be able to verify complete product details, including configuration, through the Original Equipment Manufacturer website without the need to create a user account.
Warranty	- The Seller shall provide a valid Warranty Certificate or Warranty Tag, in physical or digital form issued by the Original Equipment Manufacturer, at the time of supply. The warranty shall be verifiable through the Original Equipment Manufacturer official website and or authorised customer care centre. - The warranty shall remain valid for the specified number of years or until the printer reaches the Original Equipment Manufacturer defined minimum number of prints during the warranty period whichever occurs earlier. Upon reaching either of these limits, the warranty coverage shall automatically cease. - The Buyer may verify the actual number of prints completed by the printer at the time of delivery and confirm that the product has not been previously used. Such verification may be carried out using the printer's in-built print counter or any other Original Equipment Manufacturer approved mechanism.. - The warranty shall not cover consumables, including but not limited to cartridges, toner, ink, developer, and similar consumable items.
Operating System Supportability	- Products offered under this category shall support at least the Latest-2 versions of the operating systems specified in the catalogue. - If compatibility with an operating system version earlier than Latest-2 is required, the Buyer must specify the same under the "Additional Specification Parameter" section at the time of bid creation.

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

1. Generic

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase or decrease the ordered quantity up to 25% of the contracted quantity during the currency of the contract at the contracted rate. The delivery period of quantity shall commence from the last date of original delivery order and in cases where the option clause is exercised during the extended delivery period the additional time shall commence from the last date of extended delivery period. The additional delivery time shall be $(\text{Increased quantity} \div \text{Original quantity}) \times \text{Original delivery period (in days)}$, subject to minimum of 30 days. If the original delivery period is less than 30 days, the additional time equals the original delivery period. The Purchaser may extend this calculated delivery duration up to the original delivery period while exercising the option clause. Bidders must comply with these terms.

2. **Generic**

While generating invoice in GeM portal, the seller must upload scanned copy of GST invoice and the screenshot of GST portal confirming payment of GST.

3. **Scope of Supply**

Scope of supply (Bid price to include all cost components) : Supply Installation Testing and Commissioning of Goods

4. **Turnover**

Bidder Turn Over Criteria: The minimum average annual financial turnover of the bidder during the last three years ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

5. **Turnover**

OEM Turn Over Criteria: The minimum average annual financial turnover of the OEM of the offered product during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the OEM is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria. In case of bunch bids, the OEM of CATEGORY RELATED TO primary product having highest bid value should meet this criterion.

6. **OEM**

IMPORTED PRODUCTS: In case of imported products, OEM or Authorized Seller of OEM should have a registered office in India to provide after sales service support in India. The certificate to this effect should be submitted.

7. **Service & Support**

Dedicated /toll Free Telephone No. for Service Support : BIDDER/OEM must have Dedicated/toll Free Telephone No. for Service Support.

8. **Service & Support**

Availability of Service Centres: Bidder/OEM must have a Functional Service Centre in the State of each Consignment Location in case of carry-in warranty. (Not applicable in case of goods having on-site warranty). If service centre is not already there at the time of bidding, successful bidder / OEM shall have to establish one within 30 days of award of contract. Payment shall be released only after submission of documentary evidence of having Functional Service Centre.

9. **Certificates**

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

10. **Certificates**

ISO 9001: The bidder or the OEM of the offered products must have ISO 9001 certification.

11. **Certificates**

The bidder is required to upload, along with the bid, all relevant certificates such as BIS licence, type test certificate, approval certificates and other certificates as prescribed in the Product Specification given in the bid document.

12. Warranty

Timely Servicing / rectification of defects during warranty period: After having been notified of the defects / service requirement during warranty period, Seller has to complete the required Service / Rectification within 7 days' time limit. If the Seller fails to complete service / rectification with defined time limit, a penalty of 0.5% of Unit Price of the product shall be charged as penalty for each week of delay from the seller. Seller can deposit the penalty amount with the Buyer directly else the Buyer shall have a right to recover all such penalty amount from the Performance Security (PBG). Cumulative Penalty cannot exceed more than 10% of the total contract value after which the Buyer shall have the right to get the service / rectification done from alternate sources at the risk and cost of the Seller besides forfeiture of PBG. Seller shall be liable to re-imburse the cost of such service / rectification to the Buyer.

13. Past Project Experience

Proof for Past Experience and Project Experience clause: For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria: a. Contract copy along with Invoice(s) with self-certification by the bidder that service/supplies against the invoices have been executed. b. Execution certificate by client with contract value. c. Any other document in support of contract execution like Third Party Inspection release note, etc.

14. Past Project Experience

The Bidder / OEM {themselves or through reseller(s)}, should have executed project for supply and installation and commissioning of same or similar Category Products during preceding 3 financial years (i.e. current year and previous financial years) as on opening of bid, as per following criteria:

- (i) Single order of at least 35% of estimated bid value; or
- (ii) Two orders of at least 20% each of estimated bid value; or
- (iii) Three orders of at least 15% each of estimated bid value.

Satisfactory Performance certificate issued by respective Buyer Organization for the above Orders should be uploaded with bid. In case of bunch bids, the Category related to primary product having highest bid value shall meet this criterion.

15. Financial Criteria

NET WORTH: Net Worth of the OEM should be positive as per the last audited financial statement.

16. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

17. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

अतिरिक्त नियम व शर्तें:

1. उद्धृत दरें नवंबर 2027 तक मान्य होनी चाहिए।
2. संस्थान बिना कोई कारण बताए किसी भी या सभी निविदाओं को अस्वीकार करने का अधिकार रखता है और इस संबंध में कोई अभ्यावेदन स्वीकार नहीं किया जाएगा।
3. वास्तविक आकार या विशिष्टताएं दी गई डेटा शीट के अनुसार या आपसी सहमति के आधार पर क्रेता द्वारा तकनीकी रूप से बदली जा सकती हैं।
4. कोटेशन गुणवत्ता, मूल्य और सेवाओं के आधार पर स्वीकार किए जाएंगे।
5. बोलीदाता को सभी करों सहित दरें उद्धृत करनी होंगी, F.O.R. SMS शासकीय स्नातकोत्तर महाविद्यालय, शिवपुरी (म.प्र.)।
6. अर्नेस्ट मनी डिपॉजिट (धरोहर राशि) चालीस हजार रुपये मात्र होगी, जो बोली में उल्लेखित अनुसार कॉलेज के पक्ष में ड्राफ्ट/एफ.डी.आर. द्वारा जमा की होगी।

7. डिमांड ड्राफ्ट / सावधि जमा की मूल प्रति बोली बंद होने की तिथि से पहले कॉलेज को प्राप्त होनी चाहिए। इस दस्तावेज की रसीद बोली के साथ करना अनिवार्य है।
8. ऑर्डर का भुगतान केवल म.प्र. शासन से ग्लोबल बजट जारी होने के बाद ही किया जाएगा, बजट उपलब्ध न होने की स्थिति में कोई पत्र या शिस्वीकार नहीं की जाएगी।
9. बोलीदाता को फर्म के लेटर हेड पर इस आशय का शपथ-पत्र देना होगा कि पिछले पांच वर्षों में किसी भी शासकीय/PSU/केंद्रीय या राज्य एजेंसी से डिबार/ब्लैकलिस्ट नहीं किया गया/धरोहर राशि जव्त नहीं हुई। उक्त शपथ-पत्र के अभाव में बोली सीधे अस्वीकार कर दी जाएगी। (100 रुपये के यूडिशियल स्टॉप पेपर पर नोटरीकृत शपथ-पत्र)।
10. बोलीदाता का पिछले तीन वर्षों का वार्षिक टर्नओवर CA द्वारा जारी ट्रेडिंग अकाउंट संलग्न करें। minimum 4 lakh rupees per annu
11. बोलीदाता को फर्म के लेटर पैड पर इस आशय का शपथ पत्र देना होगा कि यदि आपको प्रदायआदेश प्राप्त होता है तो specification अनुसार प्रदाय करेगी ,यदि प्रदान नहीं करती है तो आपकी अर्नेस्ट मनी राजसात कर ली जावेगी | यह शपथ पत्र ₹100 के नॉन ज्यूडिशियल स्टॉप पेपर प शपथ पत्र पर देना होगा | शपथ पत्र के अभाव में बोली सीधे आस्वीकार कर दी जाएगी।
12. बोली के साथ संलग्न किए जाने वाले समस्त दस्तावेजों पर फॉर्म की सील एवं हस्ताक्षर तथा निविदा अपलोड करने की दिनांक सहित होना : है इसके अभाव में बोलीदाता को सीधे बोली से बाहर कर दिए जावेगा जिसकी समस्त जिम्मेदारी बोली दाता की होगी।
13. निविदा को किसी भी समय निरस्त करने का अधिकार प्रचार के पास सुरक्षित रहेगा।
14. आधार कार्ड, पेन कार्ड. क्रॉस चैक, जी.एस.टी रजिस्ट्रेशन, ई.एम.डी राशि का डी.डी महाविद्यालय में जमा करने की रशिद कि छायाप्रति अनिवार्य के साथ संलग्न करें। इनके आभाव में फाईनेंसियल बिड मे शामिल नहीं किया जावेगा। इन सभी दस्तावेजों पर फर्म की सील, हस्ताक्षर एवं बिड रने की दिनांक अंकित होने चाहिए

अस्वीकरण/Disclaimer

The Additional Terms and Conditions (ATC) have been incorporated by the Buyer after approval of their Competent Authority. The Buyer ,is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any restriction arising in the bidding process due to these ATCs and including the modification of technical specifications and / or terms and conditions governing the bid.All representations / grievan pertaining to the ATC clauses shall be raised with the buyer organization directly and not with GeM.If any of the clau is/are incorporated by the Buyer regarding the following, the bid & resultant contract shall be treated as null & void. Further, GeM reserves the right, at its sole discretion, to cancel the bid forthwith, without issuance of any prior notic intimation :-

1. Publishing Custom / BOQ bids for items for which regular GeM categories are available (unless such Custom / item is bunched with the major regular product Category Item).
2. Mandating procurement of / from specific Brand / Make / Model / Manufacturer / Dealer except in case of Sing / Proprietary Article Certificate (PAC) Buying.
3. Inclusion of disqualification criteria related to suspension of seller / service provider, where such suspension p has already expired.
4. Mandating submission of documents (other than EMD and signed Integrity Pact - which can be submitted with days of bid opening) in physical form as a pre-requisite to qualify bidders.
5. Publishing bids on GeM for procurement of works.
6. Procurement of Goods by creating a Service bid on GeM & vice-versa.
7. Seeking sample with bid or approval of samples during bid evaluation process. However, trial / sample, as the may be, shall be permitted in cases where trial / sample are allowed as per approved and published procuren policy of the Buyers' controlling Ministry / Department / State / Public Sector Enterprises Headquarters. If ther any violation of trial / sample clause with regard to approved policy of the Buyers' Ministry / Department / Sta Public Sector Enterprises Headquarters, then this is to be determined and redressed by the concerned Buyer Organisation only.
8. Seeking experience from specific organization / department / institute only or from foreign / export experienc
9. Creating bid for items from incorrect categories.
10. Reference of conditions published on any external site or reference to external documents/clauses.
11. Asking for any Tender fee / Bid Participation fee, as the case may be.
12. Buyer added ATC Clauses which are in contravention of clauses defined in bid detail section, including specifications, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless other allowed by the applicable GeM GTC.

13. Any ATC clause in contravention with GeM GTC Clause 4 (xiii) (h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through Random Algorithm executed by GeM system.
14. In a category based bid, adding additional items, through buyer added, additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogues or bunching a BoQ with the category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this they can raise their representation against the same by using the Representation window provided in the bid details in Seller dashboard after logging in as a seller. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.

For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.

The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:

- All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and
- All operative provisions of the erstwhile Labour Laws until their complete substitution.

All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.

This Bid is governed by the General Terms and Conditions, conditions stipulated in Bid and Service Level Agreement specific to the Service, as the case may be, as provided in the Marketplace.

However, in case of Service, if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement specific to said Service, then it will over-ride the conditions in the General Terms and Conditions.

[यह बिड सामान्य शर्तों के अंतर्गत भी शासित है /This Bid is also governed by the General Terms and Conditions](#)

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में : साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राप्ति पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restriction on bidding from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this shall be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---

बिड दस्तावेज़ / Bid Document

बिड विवरण/Bid Details	
बिड बंद होने की तारीख/समय /Bid End Date/Time	21-10-2026 12:00:00
बिड खुलने की तारीख/समय /Bid Opening Date/Time	22-10-2026 12:00:00
बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)	60 (Days)
मंत्रालय/राज्य का नाम/Ministry/State Name	Madhya Pradesh
विभाग का नाम/Department Name	Department Of Higher Education Madhya Pradesh
संगठन का नाम/Organisation Name	N/a
कार्यालय का नाम/Office Name	Pm College Of Excellence Govt Pg College Shivpuri
शिकायत निवारण के संपर्क विवरण/ Contact details of Grievance redressal	HOD Email id :drpavan.kshrivastava@mp.gov.in Buyer Email id: hegpgcshi@mp.gov.in
कुल मात्रा/Total Quantity	9600
वस्तु श्रेणी /Item Category	Exercise Books Conforming to IS 5195 (Q4)
बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का) /Minimum Average Annual Turnover of the bidder (For 3 Years)	3.84 Lakh (s)
मूल उपकरण निर्माता का औसत टर्नओवर (गत 3 वर्षों का)/OEM Average Turnover (Last 3 Years)	31 Lakh (s)
उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष/Years of Past Experience Required for same/similar service	3 Year (s)
टर्नओवर पात्रता मानदंड/Turnover eligibility criteria	To be verified by the buyer at the time of technical evaluation
एमएसएमई के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है/MSE Relaxation for Years of Experience and Turnover	No
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है /Startup Relaxation for Years of Experience and Turnover	No

बिड विवरण/Bid Details	
विक्रेता से मांगे गए दस्तावेज़/Document required from seller	Experience Criteria,Past Performance,Bidder Turnover,Certificate (Requested in ATC),OEM Authorization Certificate,OEM Annual Turnover,Additional Doc 1 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेज़ों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेनू है/Do you want to show documents uploaded by bidders to all bidders participated in bid?	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	3
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	3
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count	2
विगत प्रदर्शन /Past Performance	20 %
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	Yes
रिवर्स नीलामी योग्यता नियम/RA Qualification Rule	50% Lowest Priced Technically Qualified Bidders
बिड का प्रकार/Type of Bid	Two Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	3 Days
निरीक्षण आवश्यक (सूचीबद्ध निरीक्षण प्राधिकरण /जेम के साथ पूर्व पंजीकृत एजेंसियों द्वारा)/Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM)	No
मूल्यांकन पद्धति/Evaluation Method	Total value wise evaluation
मध्यस्थता खंड/Arbitration Clause	No
सुलह खंड/Mediation Clause	No

ईएमडी विवरण/EMD Detail

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईएमडी राशि/EMD Amount	35000

ईपीबीजी विवरण /ePBG Detail

आवश्यकता/Required	No
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(a). जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित कैटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज प्रस्तुत करने है। एमएसई कैटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।/EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b).ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

(c).ईएमडी और संपादन जमानत राशि लाभार्थी के पक्ष में होनी चाहिए। / Earnest Money Deposit (EMD) shall also be accepted by the buyer in the form of a surety bond.

लाभार्थी /Beneficiary :

PRINCIPAL

PM COLLEGE OF EXCELLENCE GOVT PG COLLEGE SHIVPURI, Department of Higher Education Madhya Pradesh, N/A,
(Principal)

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

एमएसई खरीद वरीयता/MSE Purchase Preference

एमएसई खरीद वरीयता/MSE Purchase Preference	No
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एमआईआई खरीद वरीयता/MII Purchase Preference

एमआईआई खरीद वरीयता/MII Purchase Preference	No
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1. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

2. Experience Criteria: In respect of the filter applied for experience criteria, the Bidder or its OEM of the product offered in the bid {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU for number of Financial years as indicated above in the bid document before the bid opening date. Copies of relevant contracts and delivery acceptance certificates like CRAC to be submitted along with bid in support of having supplied some quantity during each of the Financial year. In case of bunch bids, the category of primary product having highest value should meet this criterion.

3. OEM Turn Over Criteria: The minimum average annual financial turnover of the OEM of the offered product during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the OEM is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

4. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and

for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

5. Past Performance: The Bidder or its OEM {themselves or through re-seller(s)} should have supplied same or similar Category Products for 20% of bid quantity, in at least one of the last three Financial years before the bid opening date to any Central / State Govt Organization / PSU. Copies of relevant contracts (proving supply of cumulative order quantity in any one financial year) to be submitted along with bid in support of quantity supplied in the relevant Financial year. In case of bunch bids, the category related to primary product having highest bid value should meet this criterion.

6. Reverse Auction would be conducted amongst first 50% of the technically qualified bidders arranged in the order of prices from lowest to highest. Number of sellers eligible for participating in RA would be rounded off to next higher integer value if number of technically qualified bidders is odd (e.g. if 7 bids are technically qualified, then RA will be conducted amongst L-1 to L-4). In case number of technically qualified bidders are 2 or 3, RA will be between all without any elimination. If Buyer has chosen to split the bid amongst N sellers, then minimum N sellers would be taken to RA round. In case Primary products of only one OEM are left in contention for participation in RA based on lowest 50% bidders qualifying for RA, the number of sellers qualifying for RA would be increased to get at least products of one more OEM (directly participated or through its reseller) if available. Further, if bid(s) of any seller(s) eligible for MSE preference is / are coming within price band of 15% of Non MSE L-1 or if bid of any seller(s) eligible for Make in India preference is / are coming within price band of 20% of non MII L-1, then such MSE / Make in India seller shall also be allowed to participate in the RA process.

Exercise Books Conforming To IS 5195 (9600 pieces)

तकनीकी विशिष्टियाँ /Technical Specifications

* जेम कैटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
Generic	Product Type	Exercise Books (Bound)
	Size	162 mm × 229 mm (C5)
	Number of Pages	288
	Exercise Book for Subject	Hindi
	Ruling	Both Side Ruled
	Type of Inner Paper	Cream laid Paper
	GSM of the Inner Paper	60 gsm
	Type of Cover and GSM	Strawboard
	GSM of the Cover Paper	900 gsm

Additional Specification Parameters - Exercise Books Conforming To IS 5195 (9600 pieces)

Specification Parameter Name	Bid Requirement (Allowed Values)
SIZE	A4 SIZE
NO OF PAGES	224 MINIMUM

Specification Parameter Name	Bid Requirement (Allowed Values)
GSM OF PAGES	61 GSM AND ABOVE
SIZE	A4 SIZE
NO OF PAGES	224 MINIMUM
GSM OF PAGES	61 GSM AND ABOVE
SIZE	A4 SIZE
NO OF PAGES	224 MINIMUM
GSM OF PAGES	61 GSM AND ABOVE

* Bidders offering must also comply with the additional specification parameters mentioned above.

प्रेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Ashok Kumar Sharma	473551,PM COE , GOVT. P G COLLEGE SHIVPURI	9600	15

क्रयकर्ता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

1. Generic

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity up to 25% of the contracted quantity during the currency of the contract at the contracted rates. The delivery period of quantity shall commence from the last date of original delivery order and in cases where option clause is exercised during the extended delivery period the additional time shall commence from the last date of extended delivery period. The additional delivery time shall be $(\text{Increased quantity} \div \text{Original quantity}) \times \text{Original delivery period (in days)}$, subject to minimum of 30 days. If the original delivery period is less than 30 days, the additional time equals the original delivery period. The Purchaser may extend this calculated delivery duration up to the original delivery period while exercising the option clause. Bidders must comply with these terms.

2. Generic

While generating invoice in GeM portal, the seller must upload scanned copy of GST invoice and the screenshot of GST portal confirming payment of GST.

3. Scope of Supply

Scope of supply (Bid price to include all cost components) : Only supply of Goods

4. Turnover

Bidder Turn Over Criteria: The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the

bidder is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

5. Turnover

OEM Turn Over Criteria: The minimum average annual financial turnover of the OEM of the offered product during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the OEM is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria. In case of bunch bids, the OEM of CATEGORY RELATED TO primary product having highest bid value should meet this criterion.

6. Purchase Preference (State)

Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs from the State of Bid Inviting Authority having valid Udyam Registration and whose credentials are validated online through Udyam Registration portal as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry / State of Bid inviting authority. If the bidder wants to avail themselves of the Purchase preference, the bidder must be the manufacturer / OEM of the offered product on GeM. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises and hence resellers offering products manufactured by some other OEM are not eligible for any purchase preference. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service and Buyer will decide eligibility for purchase preference based on documentary evidence submitted, while evaluating the bid. If L-1 is not an MSE and MSE Seller (s) has / have quoted price within L-1+ 10 % of margin of purchase preference /price band defined in relevant policy, such MSE Seller shall be given opportunity to match L-1 price and contract will be awarded for 10 percentage of total quantity. The buyers are advised to refer the OM No. F.1/4/2021-PPD dated 18.05.2023 OM_No.1_4_2021_PPD_dated_18.05.2023 for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if seller is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.

7. Sample Clause

After award of contract – Successful Bidder shall have to get advance sample approved from buyer before bulk manufacturing / starting bulk supplies. Successful Bidder shall submit

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samples for Buyer's approval, within 5 days of award of contract. Buyer shall, as per contract specifications framework, either approve the advance sample or will provide complete list of modification required in the sample within 5 days of receipt of advance sample. Seller shall be required to ensure supply as per approved sample with modifications as communicated by Buyer. If there is delay from buyer side in approval of advance sample – the delivery period shall be refixed without LD for the period of delay in sample approval. In case, the sample is found to have major deviations / not conforming to the Contract specifications, the buyer at its discretion may call for fresh samples for approval before allowing bulk supplies or may terminate the contract after notifying the deviations to the seller.

Unless otherwise provided in the contract, all samples required for test shall be supplied by the contractor free of cost. Where under the contract, the contractor is required to submit an advance sample, any expenses incurred by the contractor on or in connection with the production of stores in bulk, before the sample has been approved unconditionally shall be borne by the Seller and he shall not claim any compensation in the event of such sample being found unacceptable by the Buyer / Consignee.

8. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

अतिरिक्त नियम व शर्तें:

1. संस्थान बिना कोई कारण बताए किसी भी या सभी निविदाओं को अस्वीकार करने का अधिकार रखता है और इस संबंध में कोई अभ्यावेदन स्वीकार नहीं किया जाएगा।
2. निविदाकर्ता को हमारे स्पेसिफिकेशन के अनुसार नमूना जमा करना होगा और संस्थान से सत्यापन प्रमाणपत्र लेना होगा, और बोली के समय ATC में वह प्रमाणपत्र अपलोड करना होगा।
3. कोटेशन केवल गुणवत्ता, मूल्य और सेवाओं के आधार पर स्वीकार किए जाएंगे।
4. बोलीदाता को सभी करों सहित दरें उद्धृत करनी होंगी, F.O.R. SMS शासकीय स्नातकोत्तर महाविद्यालय, शिवपुरी (म.प्र.)।
5. अर्नेस्ट मनी डिपॉजिट (धरोहर राशि) **पैंतीस** हजार रुपये मात्र होगी, जो बोली में उल्लेखित अनुसार कॉलेज के पक्ष में ड्राफ्ट/एफ.डी.आर. द्वारा जमा करनी होगी।
6. हिंदी लेखन हेतु प्रिंटेड लॉन्ग रजिस्टर / अभ्यास नोटबुक / पेन आदि कॉलेज के नाम से डिजाइन किए जा सकते हैं और मोनो व अन्य सभी छपाई सामग्री संस्थान से लेनी होगी।
7. कॉलेज को सामग्री की आपूर्ति से पहले एक सेट नमूने के रूप में कॉलेज में जमा करना होगा, अंतिम आपूर्ति से पहले।
8. डिमांड ड्राफ्ट / सावधि जमा की मूल प्रति बोली बंद होने की तिथि से पहले कॉलेज को प्राप्त होनी चाहिए। इस दस्तावेज की रसीद बोली के साथ संलग्न करना अनिवार्य है।
9. यदि आपूर्ति की गई सामग्री कॉलेज में जमा नमूने जैसी गुणवत्ता की नहीं हुई तो सामग्री स्वीकार नहीं की जाएगी और विक्रेता इसके लिए जिम्मेदार होगा तथा अर्नेस्ट मनी डिपॉजिट जब्त कर ली जाएगी और क्रेता द्वारा कोई शुल्क वहन नहीं किया जाएगा।
10. ऑर्डर का भुगतान केवल म.प्र. शासन से ग्लोबल बजट जारी होने के बाद ही किया जाएगा, बजट उपलब्ध न होने की स्थिति में कोई पत्र या शिकायत स्वीकार नहीं की जाएगी।
11. बोलीदाता को फर्म के लेटर हेड पर इस आशय का शपथ-पत्र देना होगा कि पिछले पांच वर्षों में किसी भी शासकीय/PSU/केंद्रीय या राज्य एजेंसी द्वारा उसे डिबार/ब्लैकलिस्ट नहीं किया गया/धरोहर राशि जब्त नहीं हुई। उक्त शपथ-पत्र के अभाव में बोली सीधे अस्वीकार कर दी जाएगी। (100 रुपये के नॉन-ज्यूडिशियल स्टांप पेपर पर नोटरीकृत शपथ-पत्र)।
13. बोलीदाता को फर्म के लेटर पैड पर इस आशय का शपथ पत्र देना होगा कि यदि आपको प्रदायआदेश प्राप्त होता है तो वह जमा किए गए नमूने के अनुसार सामग्री प्रदाय करेगी यदि प्रदान नहीं करती है तो आपकी अर्नेस्ट मनी राजसात कर ली जावेगी यह शपथ पत्र ₹100 के नॉन ज्यूडिशियल स्टांप पेपर पर नोटरी शपथ पत्र पर देना होगा शपथ पत्र के अभाव में बोली सीधे आस्वीकार कर दी जाएगी
14. बोली के साथ संलग्न किए जाने वाले समस्त दस्तावेजों पर फॉर्म की सील एवं हस्ताक्षर तथा निविदा अपलोड करने की दिनांक सहित होना अनिवार्य है इसके अभाव में बोलीदाता को सीधे बोली से बाहर कर दिए जावेगा जिसकी समस्त जिम्मेदारी बोली दाता की होगी।
15. निविदा को किसी भी समय निरस्त करने का अधिकार प्रचार के पास सुरक्षित रहेगा
16. आधार कार्ड, पेन कार्ड, क्रॉस चैक, जी.एस.टी रजिस्ट्रेशन, ई.एम.डी राशि का डी.डी महाविद्यालय में जमा करने की रशिद कि छायाप्रति अनिवार्यता बिड के साथ संलग्न करें। इनके अभाव में फाईनैसियल बिड में शामिल नहीं किया जावेगा। इन सभी दस्तावेजों पर फर्म की सील, हस्ताक्षर एवं बिड जमा करने की दिनांक अंकित होने चाहिए

स्पेसिफिकेशन:

हिंदी लेखन हेतु प्रिंटेड लॉन्ग रजिस्टर 224 पेज

- आकार: 210 मिमी × 297 मिमी
- कवर पेज स्पेसिफिकेशन: IS 16985 (नवीनतम) के अनुसार डुप्लेक्स बोर्ड
- कवर का GSM: 300
- कवर का प्रकार: SBS
- कवर के अगले पेज के सामने की ओर छपाई: क्रेता की आवश्यकता अनुसार बहुरंगी
- कवर के अंदरूनी पेज पर छपाई: क्रेता की आवश्यकता अनुसार एकल रंग
- कवर पेज पर छपाई कहां आवश्यक: अगले पेज के सामने, अगले पेज के पीछे, पिछले पेज के पीछे, पिछले पेज के अंदर
- कवर पेजों पर छपाई सामग्री: क्रेता की आवश्यकता अनुसार
- अंदरूनी पेजों पर छपाई सामग्री: क्रेता की आवश्यकता अनुसार
- लोगो का प्रकार व छपाई: क्रेता के अनुसार

- कवर पर लेमिनेशन: वैनिशिंग
- पेजों की संख्या: कवर सहित 224
- क्षैतिज रूलिंग: दोनों ओर काले रंग से रूल्ड
- ऊपर की जगह: 30 मिमी
- लंबवत रूलिंग: दोनों ओर लाल रंग से रूल्ड, बाईं ओर मार्जिन 32 मिमी
- मार्जिन लाइनों की संख्या: दो
- नीचे की जगह: 10 मिमी
- बॉक्स का रंग: लाल
- कागज का GSM: 61
- कागज की गुणवत्ता: सफेद
- कागज की गुणवत्ता: फ्रास पल्प OPM
- इंडेक्स पेज: क्रेता की आवश्यकता अनुसार दो इंडेक्स पेज चिपकाए जाएं
- बाइंडिंग का प्रकार: स्टेपल बाइंडिंग
- स्टेपल की संख्या: तीन

अस्वीकरण/Disclaimer

The Additional Terms and Conditions (ATC) have been incorporated by the Buyer after approval of their Competent Authority. The Buyer, is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any restriction arising in the bidding process due to these ATCs and including the modification of technical specifications and / or terms and conditions governing the bid. All representations / grievances pertaining to the ATC clauses shall be raised with the buyer organization directly and not with GeM. If any of the clause(s) is/are incorporated by the Buyer regarding the following, the bid & resultant contract shall be treated as null & void. Further, GeM reserves the right, at its sole discretion, to cancel the bid forthwith, without issuance of any prior notice or intimation :-

1. Publishing Custom / BOQ bids for items for which regular GeM categories are available (unless such Custom / BOQ item is bunched with the major regular product Category Item).
2. Mandating procurement of / from specific Brand / Make / Model / Manufacturer / Dealer except in case of Single Bid / Proprietary Article Certificate (PAC) Buying.
3. Inclusion of disqualification criteria related to suspension of seller / service provider, where such suspension period has already expired.
4. Mandating submission of documents (other than EMD and signed Integrity Pact - which can be submitted within 5 days of bid opening) in physical form as a pre-requisite to qualify bidders.
5. Publishing bids on GeM for procurement of works.
6. Procurement of Goods by creating a Service bid on GeM & vice-versa.
7. Seeking sample with bid or approval of samples during bid evaluation process. However, trial / sample, as the case may be, shall be permitted in cases where trial / sample are allowed as per approved and published procurement policy of the Buyers' controlling Ministry / Department / State / Public Sector Enterprises Headquarters. If there is any violation of trial / sample clause with regard to approved policy of the Buyers' Ministry / Department / State / Public Sector Enterprises Headquarters, then this is to be determined and redressed by the concerned Buyer Organisation only.
8. Seeking experience from specific organization / department / institute only or from foreign / export experience.
9. Creating bid for items from incorrect categories.
10. Reference of conditions published on any external site or reference to external documents/clauses.
11. Asking for any Tender fee / Bid Participation fee, as the case may be.

12. Buyer added ATC Clauses which are in contravention of clauses defined in bid detail section, including specifications, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by the applicable GeM GTC.
13. Any ATC clause in contravention with GeM GTC Clause 4 (xiii) (h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
14. In a category based bid, adding additional items, through buyer added, additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogues or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.

For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.

The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.

This Bid is governed by the General Terms and Conditions, conditions stipulated in Bid and Service Level Agreement specific to the Service, as the case may be, as provided in the Marketplace.

However, in case of Service, if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement specific to said Service, then it will over-ride the conditions in the General Terms and Conditions.

[यह बिड सामान्य शर्तों के अंतर्गत भी शासित है /This Bid is also governed by the General Terms and Conditions](#)

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्यवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---